

Minutes of the Meeting held on Wednesday 10th May 2017

Registered Charity No. 1072092

Present: Andrew Laver (Chair), Sue Antill (Treasurer), Dawn Imm (Secretary), Brian Roberts, Lyn Dance, Mandy Lucas, Sue Reed, Heather Shaw, Nicki Woolway, Phil Apperley, Lin Willerton

Apologies: Beth Griffin (Venture rep), Paul Cooke (Enterprise rep), Sally Scanlon

1] **Minutes of last meeting & Matters Arising**

Minutes of the last meeting were approved.

2] **Chair's Report**

Dawn and Andrew will resign as Trustees before the end of the summer term. They advised their intention last September and feel that they must take this step so that they can move on. Sue will let us know what she plans to do by July. As there must be at least three Trustees in place for Friends to legally continue (Chairman, Secretary and Treasurer) there are only two options once AL and DI have resigned. First is to find replacement Trustees and continue as normal. The second, if Trustees cannot be found, is to close Friends and place any money remaining in the Charity Bank account into the School Fund.

The Trustees will be meeting with Lyn, Adi & Richard Levinge (Chair of Governors), following this meeting, to discuss possible routes forward to see what can be put in place to prevent Friends from having to close.

Because of the current situation the current Trustees felt that it was important to make all possible effort to try and find new recruits to take the key positions within Friends therefore, a letter has been sent to all parents requesting volunteers to fill the positions of Chairman, Secretary and Treasurer. We hope that there will be at least a few positive responses.

The new Constitution has been finalised and is currently being registered with the Charity Commission. Once approved by the Charity Commission this will mean that all new trustees will have increased protection when representing The Friends. It is hoped that this might encourage people to come forward to take on the role of a Trustee.

With the resignation of AL and DI it has been decided that The Summer Fun Day will not take place this year as there is no-one to organise it.

Additional Notes from Meeting held with Lyn, Adi and Richard - As a holding arrangement SLT members are prepared to be Trustees to keep Friends from closing but

they will not organise any events. Friends would then hope to relaunch in September with a new group of Trustees.

3] **Financial Statement**

See attached.

4] **Constitution**

See above.

A copy of the new constitution will be sent to members – **Dawn**.

5] **Requests**

Approved as shown below.

| | | |
|--------------|---|-----------|
| Venture | 2 storage benches with draws | £750.00 |
| Hawks | 11 x headphones | £165.00 |
| Wallabies | Sand and water pits | £102.97 |
| Orchestra | Percussion Instruments | £370.57 |
| Woodland | Bikes (£710.93 + £380.55) | £1091.48 |
| Red | Bubble Tube | £460.00 |
| Enterprise | Prom resources | £300.00 |
| Deer | Water play | £553.00 |
| Venture | Cost of coaches for Hub outing | £600.00 |
| Explorer | Bean bags | £274.95 |
| Sensory | Range of switch toys | £840.96 |
| The Haven | Range of toys | £185.95 |
| Pink | Outdoor suits | £50.00 |
| Whole school | Summer spends | £1540.00 |
| Whole school | Cost of transport to Danter's Funfair in June | £1,000.00 |
| Rainbow | Release of funds that have been paid in from a half Marathon run to raise money for Rainbow Hub | |

£600 to come from the Vigilantia Lodge which will be offset against the purchase of bikes for Woodland Hub. Need to arrange a date/time for Lodge to present cheque to Friends.

Andrew and Dawn to liaise.

6] **Future Events**

Disco, 12th May, all in hand. Thank you to Nicki for organising and to Dawn, Adi and Brian for offering to help on the night

Summer Fun Day – Trustees agreed that this would be cancelled.

7] **AOB**

None.

Date of next meeting: To be arranged

Meeting ends : 11.50am

Financial update 29/01/17 to 2/05/17

Income

| | | |
|--|--------------|-----------------|
| Father Xmas late payment | | £4.00 |
| Bristol Textiles (£28.50 £38.10 £29.40) | total | £96.00 |
| 100 Club | | £25.00 |
| Donation (Andrew Banks scooter club) | | £550.00 |
| Spring Draw (actual takings £326.95 down £167.55) | | £559.45 |
| My Donate (£9.85 £19.95 £215.45 £46.35 £257.38 £34.57) | total | £583.55 |
| | Total | £1818.00 |

Out goings

| | |
|---|----------|
| Duncan Edwards (accounts) | £70.00 |
| Explorer Movement kit | £455.00 |
| Hotwheels | £110.82 |
| Woodlands rainforest | £50.00 |
| Woodland bikes& trikes | £1085.00 |
| Woodlands Squirrels resources | £96.30 |
| Woodlands Foxes science trip | £55.00 |
| Enterprise garden project | £500.00 |
| Adventure Inventors bean bag | £34.49 |
| Adventure Experience resources | £85.91 |
| Adventure discovery musical instruments | £280.82 |
| Whole school stage lightening | £591.62 |
| Opal | £3000.00 |
| Phil Apperley spring draw tickets | £57.00 |
| Spring Draw prizes | £175.00 |
| Breakfast club | £1000.00 |

PTA £101.00

Enterprise Theatre £250.00

Total £7997.86

Bank balance 2/05/17 £14431.43