

Registered Charity No. 1072092

Present: Andrew Laver (Chair), Dawn Imm (Secretary), Sue Antill (Treasurer), Brian Roberts (Deputy Headteacher), Adi Hargreaves (Business Manager), Heather Shaw (Rainbow Hub rep), Nikki Woolway (Woodlands Hub rep), Beth Griffin (Venture Hub Rep), Phil Apperley (Friend), Mandy Lucas (Friend), Dave Hill (Friend)

- 1] Apologies  
Paul Cooke, Ann Stevens
- 2] Approve Minutes of last Meeting & Matters Arising  
The figure reported as Milefest profit was incorrect. Secretary picked up the wrong figure and apologised for the error. Minutes dated Wed 13<sup>th</sup> September 2017 would be amended.

3] Requests

Sam Beltran, Badgers – request for £83.48 for garage and cars. **Approved.**

Val Kennedy, Enterprise - request for £250 contribution towards Everyman Workshops. **Approved.**

Christmas spends, £5 per pupil. Sue will distribute to individual classes by Friday 25<sup>th</sup> November. Friends would like feedback from classes as to how the money was spent. **Approved.**

Deferred to January 2017 meeting - Claire Murphy, whole school sensory project, Wheelchair transporter, £4,400. Friends want to know if other funding streams are available e.g. PE funding and where the transporter will be stored.

Deferred to January 2017 meeting - £3,000 for OPAL project. Request was received two days before the meeting giving little time to review.

Deferred - request for £150 for a fridge for The Haven. Suggested that a whole school email be sent to see if there is a spare fridge around school.

We have recently received a number of requests within a day or two of the meeting. This does not give enough time for the requests to be considered before the meeting. The procedure is that as soon as Dawn receives a request for funds it is scanned and sent by email to Andrew and Sue (Trustees with voting rights). The three Trustees can then consider the requests and if necessary ask for more information before the meeting. At the meeting views of those present are sought before a decision is made.

Dawn has emailed a schedule to all staff giving dates of Friends meetings for the remainder of the year with deadline dates for requests to be submitted.

4] Christmas Market

All in hand. Hub reps to please seek volunteers, donations etc. from their Hub classes.

5] AOB

We have received £990 from Marks and Spencer – we need to identify specific items to buy and feedback to them. If you have any ideas please email Sue as soon as possible.

Dave Hill formally advised that there would be no Milefest in the summer of 2017 due to family commitments. They plan to be back in 2018 but will no longer use the Friends charity number or banking facilities. It was agreed by those present that given the size and scope of Milefest this would be the best option and would negate any responsibility to Friends trustees. Chair thanked Dave, Becky and their family for the enormous amount of hard work they do to bring Milefest together.

Date of next meeting: Thursday 12<sup>th</sup> January 2017 (preceded by an EGM).

## Financial up date 2/9/16 – 10/11/16

### Income

Easy Funding	£19.77
Bristol Textiles (€26.10 & €23.70)	£49.80
Charity aids foundation (M&S carrier bags)	£990.93
100 club (€250.00 & €25.00)	£275.00
<b>Total</b>	<b>£1309.40</b>

### Out goings

E/Y Picnic table	£115.81
Friends refreshments	£3.45
Shelving friends shed	£109.70
E/Y Diddie cars	£320.00
Wallibies Trampoline	£55.83
Sensory bubble tubes (whole school)	£1680.00
Baker Ross (xmas stuff)	£17.65
<b>Total</b>	<b>£2302.44</b>

**Bank balance as of 10/11/16** **£15072.48**

**2<sup>nd</sup> Account** in the process of being closed **£6737.38**

