



Registered Charity No. 1173333

**Minutes of the Meeting held on
Tuesday 3rd October 2017
10.45am, Headteacher's office**

Present: Lynn Dance (Chair), Diane Taylor (Assistant Head), Adi Hargreaves (Trustee), Dave Hill (Friend), Andrew Williams (Friend), Brian Roberts (Secretary), Amber Deacon (Admin), Joe Page (Badger Rep), Nicola Strangward (Friend), Mark Strangward (Friend), Paul Cooke (SpaceRep), Katie Holcroft (Trustee).

Apologies: Sue Antill (Treasurer) Sally Scanlon (Friend) Phil Apperley (Friend)

1] Minutes of last meeting & Matters Arising

Minutes of the last meeting were approved. CIO status was discussed, agreed to stay at Foundation status for the next year rather than look to move to Association model.

2] Chair's Report

Lynn thanked everyone for attending and encouraged involvement of all all and wider attendance if possible. She asked for a questionnaire/newsletter from Friends to go out to the parents asking when would be the best time for a meeting for them and what skills people may like to offer to the school without being overly involved in everything that goes on. Newsletter also to include dates of events upcoming and requests for volunteers, stall holders etc. Amber Deacon to register new trustees with Charity Commission.

3] Financial Statement

See attached. Given the financial statement it was agreed to revise the Christmas spends to £3 per child.

4] Department Representatives

Joe Page, Badgers & Paul Cooke, The Space

5] Trustees & Officers

Lyn Dance Chair, Sue Antill Treasurer, Brian Roberts Secretary, Adi Hargreaves Trustee, Dave Hill Trustee (proposed), Katie Holcroft Trustee, Paul Cooke Trustee (proposed), Joe Page Trustee (proposed), Diane Taylor Trustee (proposed). All proposed by Lyn Dance and seconded by Adi Hargreaves.

6] Future Plans

Christmas Market 25th November 2017

Amber to start looking at stall holders and getting the date out to everyone.

Spring Bike Ride / Treasure Trail 21st April 2018

Proposed date, details to be discussed further.

Milefest date 6th-7th July 2018

Lynn and Amber to meet with Dave and Becky Hill to discuss details further. Dave and Becky would prefer to have one point of contact for Milefest.

7] AOB

Big thanks go to Phil Apperley for end of term disco and continuing support. AGM will be 10:45 07/11/17.

Dates for future meetings

Meeting Dates 2017/2018	Venue
Tuesday 7 th November 2017 10:45 AGM	Headteacher's office
Tuesday 16 th January 2017 10:45	Headteacher's office
Tuesday 27 th February 2017 10:45	Headteacher's office
Tuesday 17 th April 2017 10:45	Headteacher's office
Tuesday 12 th June 2017 10:45	Headteacher's office

AGM (to approve accounts year ending 31st July 2017) (next meeting?)

Date of next meeting: 7th November 2017

Meeting ends: 11:45

Financial up date 15/07/17 to 31/07/17

Income

My donate £19.74 + £19.12 +£34.77 + £34.52 total £108.75

Bristol Textiles £18.00

HMRC £270.75 + £282.07 total £552.82

Total £679.57

Out goings

Milestone £2914.28

Summer spends £5.00

Sue Antill (Dawn & Andrews presents) £59.27

Jo Page (sports day which will go for Xmas market) £131.70

Behaviour soft building blocks £156.66

Tartaglias Ice cream £471.00

Total £3737.91

Bank balance 31/07/17 £2922.79

Financial year starts from August 1st 2017

Opening balance